

Trang Vo

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EDUCATION

University of Maryland, College Park, MD 05/2025
Bachelor of Arts, Architecture
GPA: 3.66
Montgomery College, Rockville, MD 05/2023
Associate of Applied Science, Architectural Technology
GPA: 3.30
Honors:
Dean's List 08/2021 – 05/2023

EXPERIENCE

Advanced Pharmacy Technician – Giant Pharmacy, Bethesda, MD 08/2020 – Present

- Call patients/customers by phone and provide customer service at the counter
- Provided information and assistance to customers by answering questions and assisting pharmacists when needed.
- Contact physicians by phone and fax for prescription clarifications and changes
- Read, interpret, and enter multiple prescriptions accurately into computer system
- Bill prescriptions through the insurance's third-party system and notify patients of the copay
- Count and fill prescriptions under pharmacist's supervision
- Administered vaccines under pharmacist supervision while ensuring accurate documentation and providing patient education on immunizations.

Personal Shopper – Harris Teeter, Olney, MD 08/2017 – 03/2020

- Picked, and dispensed customer online orders and assisted them with locating products
- Maintained floor standards as well as appearance and cleanliness of departments
- Performed courtesy tasks such as bagging groceries and locating specific items
- Informed management of the lack of advertised items, incorrect prices, missing signs, and departmental changes

ACTIVITIES

Architecture Club – Montgomery College, Rockville, MD 08/2022 – 05/2023

- Participated in a portfolio workshop, and learned about the transfer process to a Bachelor's program
- Attended field trips to construction sites, and museums to expand knowledge of building materials, and new concept design
- Practiced drafting skills, and constructed physical models
- Attended multiple meetings with guest speakers and expanded networks

CERTIFICATIONS

Certified Pharmacy Technician, Maryland Board of Pharmacy 04/2021 – Present
LEED Green Associate 10/2023

RELEVANT SKILLS

Proficient in Microsoft Word, Excel, and PowerPoint
Proficient in ArchiCAD, REVIT, and Sketchup
Crafting physical models
Intermediate in AutoCAD
Proficient in English and Vietnamese