Siya Baraiya

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Summary

Project Management professional with hands-on experience coordinating cross-functional teams, managing requirements, schedules, and stakeholder communication across healthcare, financial services, technology, and enterprise data initiatives. Skilled in Agile delivery, AI-assisted workflows, and translating business needs into clear, actionable project plans.

Education

M.Sc. in Business Analytics – GPA: 4.0 **Sep 2024 – Jun 2026**
DePaul University **Chicago, IL**

- Relevant Coursework: IT Project Management, Database Management Systems, Risk Management, Data Visualization

Bachelor in Business Administration **2021 – 2024**
Navrachana University **Gujarat, India**

- Relevant Coursework: Business Research Methods, Applied Statistics, Financial Management, IT Management

Skills

Project Management Tools: Jira, Confluence, Asana, Microsoft Project, Smartsheet, Monday.com, Miro, Kanban Tool, BirdView, ERP

Methodologies: Agile (Scrum, Kanban), Waterfall, Hybrid, Lean Six Sigma, SDLC, PERT, Critical Path Method (CPM)

Technical Skills: SQL, Excel (VLOOKUP, XLOOKUP, Pivot Tables, Tracking Logs), Power BI, Azure AI Fundamentals

AI & Other: IT Project Management, Claude for PM, AI-Assisted Workflows, Prompt Engineering, BRD/FRD Documentation, Requirements Gathering, UAT, Backlog Management, Risk & Resource Management, Stakeholder Management, Prioritization

Experience

AI Project Manager **Jul 2026 – Present**
Luyten, LLC **Remote, Chicago, IL**

- Supported **Agile** delivery across the **software development lifecycle** while automating recurring workflows to improve efficiency.
- Led weekly **client meetings**, capturing requirements via AI-generated notes, and authored **BRDs and FRDs** for **client** needs.
- Configured agentic **AI workflows** in Asana to automate recurring tasks, and presented insights and recommendations to senior stakeholders on **cost savings** and the **best client service** delivery approach.

Project Manager/Business Analyst **Mar 2026 – Jun 2026**
Learning Loop EMR, DePaul University **Chicago, IL**

- Assisted in building a **HIPAA**-compliant **B2B SaaS** healthcare platform, analyzing **1,000+** data points across **10+** competitors, and coordinating scope, budget, and workplans with stakeholders to ensure timely delivery.
- **Gathered and analyzed** requirements with stakeholders, evaluating vendor platforms to shape the implementation proposal.
- **Tracked budget**, timeline, and risks for the **healthcare EMR** implementation, and built **Excel** financial models to inform leadership's strategic planning.
- Produced progress reports and executive-ready presentations that kept **cross-functional** stakeholders aligned on key decisions.

Project Coordinator *(Capstone)* **Jan 2026 – Mar 2026**
Morningstar **Chicago, IL**

- Led **end-to-end delivery** of an automated classification solution on **real enterprise data**, managing scope from requirements gathering through final presentation.
- Managed the lifecycle from requirements to final presentation with **Morningstar** professionals, evaluating **BERT**, **SVM**, and **TF-IDF** to reach **0.84** Macro F1 and **83%** accuracy.
- Reduced analyst classification time by **90%** (from **30** minutes to **3** minutes per company) by delivering an automated GECS classification solution for **Morningstar**.

Graduate Assistant, Analytics **Aug 2025 – Jun 2026**
Dept. of Management & Entrepreneurship, DePaul University **Chicago, IL**

- Tracked progress and budgets across concurrent workstreams, using **R**, **Python**, and **Excel** to report status to departmental leadership.
- Defined requirements with **5+** stakeholder groups and presented statistical findings and recommendations to university leadership.

Business Intelligence Analyst Intern **May 2024 – Aug 2024**
Bharti Soft Tech Pvt. Ltd **Gujarat, India**

- Partnered with senior management to understand **client needs** and align on project scope, timelines, and priorities.
- Developed executive dashboards using **Power BI** to monitor **15+** operational **KPIs**, revenue trends, and efficiency benchmarks for faster decisions.
- Managed **RFP and RFQ** requests from suppliers on behalf of clients, using **Power BI** for real-time visibility into outstanding requests.

Projects

AI in Healthcare Operations

- Built ML models on **175K+** healthcare records to predict patient no-shows (**84.7%** recall) and inform operational decisions.
- Compared logistic regression, random forest, and gradient boosting models to identify the most reliable approach.

POM+ Product Launch Simulation | *Project Management, GTM Strategy*

- Led project management for a **$2.7M** e-commerce beverage launch, coordinating a cross-functional team.
- Managed an integrated schedule across scope, design, and budgeting.