

SHAWN TEKOK

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OBJECTIVE

Finance first-year undergraduate at UCO seeking a part-time Associate Banker role to build client-facing banking experience and cash-handling expertise while pursuing a long-term career in finance.

EDUCATION

University of Central Oklahoma (UCO) — Edmond, OK

Bachelor of Business Administration (B.B.A.), Finance | Minor: Accounting — Expected Graduation: May 2030

EXPERIENCE

Attronica Computers — Externship via Extern Aug 2026 – Present

Data Analyst — Remote

- Analyzed financial data supporting leadership's evaluation of a major strategic business decision
- Selected for a structured, NDA-bound externship providing direct exposure to real financial decision-making processes

Braum's Ice Cream & Dairy Store May 2026 – Present

Front House — Edmond, OK

- Process cash, card, and mobile transactions for 150+ customer interactions per shift, balancing an assigned drawer at open and close
- Maintain speed and accuracy during rush periods serving 200+ customers, coordinating with teammates to keep lines moving
- Communicate directly with customers to take orders, resolve issues, and maintain a positive, professional experience

Fogo de Chão Nov 2024 – Apr 2026

Busser, Front of House — Oklahoma City, OK

- Supported service flow across 20 tables per 8-hour shift in a high-volume fine-dining environment, including large parties of 10–18 guests
- Coordinated closely with servers and kitchen staff to maintain table turnover and presentation standards under consistent time pressure
- Built a dependable, professional presence in a fast-paced, customer-facing role

SKILLS

Cash Handling & Transaction Accuracy • Financial Analysis • Point-of-Sale (POS) Systems • Customer Service • Microsoft Excel • Team Collaboration • Attention to Detail