

Ruby Lee

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SUMMARY

Aspiring HR professional with strong analytical skills and experience in AI language models. Collaborated with a cross-functional team to enhance linguistic precision in 50+ AI-generated responses, improving fluency and cultural relevance. Seeking an internship role in Human Resources to leverage analytical and communication expertise in developing data-driven HR strategies.

EXPERIENCE

Korean AI Translator

Outlier

August 2024 - August 2025, Remote

- Designed and tested prompts to improve AI language accuracy and cultural relevance for Korean-English datasets.
- Collaborated with a cross-functional team to review and refine 50+ AI-generated responses, improving fluency by ensuring linguistic precision.
- Strengthened analytical thinking and cross-linguistic problem-solving through iterative model evaluation.

PROJECT

Empirical Research Evaluation

University of California, Los Angeles • February 2026 - June 2026

- Critically evaluated empirical research articles to assess internal validity, reliability, and methodology.
- Coordinated project workflows and managed strict timelines for a cross-functional team, ensuring all milestones and final deadlines.
- Facilitated team communication by conducting regular progress check-ins, gathering feedback, and aligning member efforts toward collective project goals.
- Supervised quality assurance by thoroughly reviewing and refining all team deliverables prior to final submission to maintain high academic standards.

Psychology Research: Student Academic Motivation

Fullerton College • January 2025 - June 2025

- Designed and executed an empirical research examining how external factors influence students' academic motivation.
- Cleaned and organized raw survey data from 90+ participants using SPSS and Excel, conducting descriptive and correlational analyses.
- Interpreted findings and authored a report highlighting the link between financial motivation and academic persistence among transfer-oriented students.

EDUCATION

Bachelor of Arts in Psychology

Minor in Anthropology • University of California, Los Angeles • Los Angeles, CA • 2027 • 4.0 GPA

- Dean's Honors List
- UCLA Bruin Success Scholarship
- Excelencia/Excellence Scholarship

Associate of Arts in Psychology, IDS: Social Science, IDS: Science & Mathematics

Fullerton College • Fullerton, CA • 2025 • 4.0 GPA

- President's List
- Honors Program Participant

INVOLVEMENT

Secretary

University of California, Los Angeles • Mechkeys • September 2026 - Present

- Managed board communication and email correspondence, ensuring timely follow-ups and seamless coordination between board members, club executives, and general members.
- Outreached to target companies, local businesses, and charities to secure sponsorships and partnerships for upcoming fundraising events.
- Recorded and organized detailed meeting minutes for board meetings, documenting key decisions, task assignments, and strategic planning initiatives.

Community Engagement Committee

University of California, Los Angeles • Bruin Dine • September 2026 - Present

- Participated in weekly campus food recovery shifts, averaging 9 hours per quarter, to collect and redistribute unused dining food, helping reduce food waste on campus.
- Brainstormed and led community-building activities at general meetings and planned socials.

SKILLS

English, Korean - Bilingual proficiency

Excel, SPSS, Google Workspace

Data Analysis, Project Coordination, Cross-Cultural Communication