Rio Sanchez

Visalia, CA 93291 | Ree3248@icloud.com | (559) 827-8165

PROFESSIONAL SUMMARY

Site Lead and Assistant Site Director with supervisory experience overseeing daily after-school operations, staff coaching, attendance compliance, and PBIS/SEL implementation. Proven ability to collaborate with school administrators, families, and community partners to deliver safe, high-quality programs for TK–6 students. Dependable, organized, and committed to student success and staff development.

PROFESSIONAL EXPERIENCE

Concorde Education & Bricks 4 Kidz
Contracted STEM Instructor
Visalia, CA | August 2026 – Present

- Teach hands-on STEM enrichment programs for elementary students.
- Lead drone-piloting lessons that introduce students to flight controls, safety procedures, and problem-solving.
- Guide students in building motorized projects using motors, gears, batteries, and other engineering components.
- Explain technical concepts through engaging, age-appropriate demonstrations and activities.
- Manage classroom behavior, equipment, student participation, and transitions during after-school instruction.
- Adapt lessons to different grade levels, learning styles, and student needs.
- Coordinate with school staff and program administrators to maintain safe, organized, and effective programs

Goshen Elementary After School Program
Assistant Site Director / Supervisor – HEART-ProYouth
Visalia, CA | August 2025 – Present

- Provide leadership and oversight for daily after-school operations serving TK–6 students.
- Supervise, coach, and assign Program Leader I staff; coordinate staffing schedules, room utilization, and instructional materials to ensure program compliance and quality delivery.
- Implement PBIS and SEL strategies; de-escalate conflicts and document incidents in accordance with program and district policies.

- Manage student attendance, transitions, and daily operations, maintaining 100% accurate records in program systems.
- Collaborate with site administrators and teachers to align enrichment activities with classroom learning and student needs.
- Track attendance, behavior documentation, and curriculum completion; prepare and submit weekly operational reports.
- Communicate one-on-one with parents and guardians regarding student progress, behavior, and safety updates.
- Support site safety procedures, including staff readiness and daily compliance checks.
- Organize special events, clubs, and enrichment activities for students and staff.

Visalia Unified School District Summer Program
Site Lead / Supervisor - California Adventure Camps
Visalia, CA | April 2026 – June 2026

- Supervised and managed daily camp operations for elementary and middle school students in a safe and engaging environment
- Led and supported a team of camp counselors and staff to ensure smooth program execution
- Organized recreational, educational, and enrichment activities for large groups of students
- Communicated with parents, staff, and administration regarding student needs, behavior, and schedules

After School Program Leader – HEART-ProYouth
Visalia, CA | August 2023 – July 2025

- Led and supervised TK–6 students in academic enrichment, recreation, and leadership activities.
- Planned lessons, managed large student groups, and maintained a safe, inclusive learning environment.
- Communicated regularly with parents, staff, and site leadership to support student success.

EDUCATION

Western Governors University - Millcreek, UT
Bachelor Degree (Pending) – Business Administration - Finance
Expected Completion: May 2027

College of the Sequoias (COS) – Visalia, CA
Associate Degree | Business Administration
87 Units Completed | GPA: 3.33
Completion: August 2023 - May 2026

Redwood High School – Visalia, CA
Graduated May 2023 | GPA: 4.03

Top 15% of Class
Principal's Award for Athletic and Academic Achievement

SKILLS

- Staff supervision, coaching, and scheduling
- Program compliance and attendance tracking
- PBIS and SEL implementation
- Comfortable with parent/staff communication
- Data tracking and reporting
- Strong organizational and time-management skills
- Team-oriented, dependable, and adaptable
- Comfortable in diverse school and community environments

REFERENCES

Alicia Lopez Senteno

Area Manager, ProYouth
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Christian Wilson

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