NICOLE CHEN

Staten Island, NY | (347) – 885 – 0214 | cnicole11220@gmail.com | www.linkedin.com/in/nicole-chen0723

EDUCATION

CUNY Bernard M. Baruch College, Zicklin School of Business — **New York, NY**
Bachelor of Business Administration in Finance, Minors in Honors Interdisciplinary NYC Studies — *May 2029*

- Cumulative GPA: 3.90/4.00
- Dean's List | Full-tuition, merit-based scholarship through Baruch's Macaulay Honors Program
- Relevant Coursework: Business Fundamentals, Accounting, Macroeconomics
- Program: Max Berger's Pre-Law Fellow

Brooklyn Technical High School — **New York, NY**
Law and Society Major — *Jun 2025*

- Cumulative GPA: 97.1% | AP Scholars
- Clubs: National Honors Society, H.O.P.E, Outreach

EXPERIENCE

Richmond County District Attorney's Office — **Staten Island, NY**
Intern — *Jul 2026 – Aug 2026*

- Conducted Gigilio reviews by examining law enforcement disciplinary records and disclosing such information
- Assisted Assistant District Attorneys with trial preparation through works such as transcribing audio files
- Observed criminal trials, hearings, and courtroom proceedings in the Richmond County Supreme Court

Law Office of Deborah Chan P.C. — **Manhattan, NY**
Legal Assistant — *Jan 2026 – Jun 2026*

- Assisted in drafting and formatting documents such as lease agreements, contracts, and gift documentation
- Conducted document review to identify missing information, formatting inconsistencies, and clerical errors prior to attorney review
- Manage outgoing mail processes and ensure mail is sent accordingly

50Five Capital — **Manhattan, NY**
Equities Analyst — *Sep 2025 – Present*

- Conduct research and perform fundamental analysis of companies, assessing financial performance, market position, and growth potential through weekly pitches
- Build financial models such as DCF and comparable company valuation models to support investment recommendations
- Utilize FactSet and S&P Capital IQ for data gathering, financial modeling, and industry benchmarking

Baruch Alternative Investment Club — **Manhattan, NY**
Mentee — *Sep 2025 – Jan 2026*

- Participated in a selective mentorship program emphasizing financial literacy, investment fundamentals, and professional growth
- Strengthened interview and networking skills through workshops and alumni speaker events
- Observed analyst investment pitches and conducted a final pitch regarding the private market

Brooklyn District Attorney's Office — **Brooklyn, NY**
Intern — *Jul 2024 – Aug 2024*

- Assisted paralegals in drafting subpoenas and gathered information from different documents
- Observed court hearings at the Kings County Supreme Court
- Semi-finalist in the mock trial competition featuring issues concerning the people's Fourth Amendment rights

LEADERSHIP ACTIVITIES

BTHS Forensic Speech Team — **Brooklyn, NY**
Secretary, Coach | Previous Role: Competitor — *Nov 2022 – Jun 2025*

- Planned and hosted club meetings along with the executive board
- Compete in categories such as declamation and original oratory with self-written speeches
- Assisted new members in drafting speeches and offer advice on speech delivery