

Maria Lee, Information Technology

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PROFILE

Highly motivated Information Technology student with a strong technical foundation in systems architecture and a focus on building scalable, automated infrastructure. Proficient in leveraging advanced tools and AI-driven workflows to optimize operational efficiency and drive data-informed process improvements. Recognized for a proactive approach to technical problem-solving and a dedicated commitment to mastering the full software development lifecycle within cloud-native environments. A collaborative professional with a proven track record of managing complex technical tasks and adapting to emerging technologies in remote and high-volume settings.

EMPLOYMENT HISTORY

Jul 2021

Server, Ahgassi Gopchang

- Provided high-volume service, ensuring client satisfaction and compliance through effective communication and problem-solving. Streamlined workflows and trained new staff on protocols, fostering a culture of excellence.
- Enhanced service delivery by resolving issues swiftly.
- Mentored new hires, promoting adherence to operational standards.
- Improved team efficiency through workflow optimization.

Sept 2016 — Aug 2021

Sunday School Teacher, Church

- Facilitated Sunday School classes for diverse students, promoting respect and personal growth. Created instructional materials and mentored youth, emphasising effective time management and communication skills.
- Championed an inclusive learning environment for all participants.
- Designed engaging lesson plans that enhanced student participation.
- Mentored students, fostering personal and spiritual development.

Apr 2020 — Jun 2021

Ecommerce Lead, JD Trading Group

- Spearheaded data-driven inventory solutions and analysed market trends to reduce costs. Managed complex client communications using Microsoft Office tools, enhancing cross-functional team collaboration.
- Drove cost-reduction initiatives through data analysis.
- Streamlined strategy development processes for improved efficiency.
- Enhanced collaboration across teams to meet objectives.

Sept 2018 — Mar 2020

Fulfillment Lead, Target

- Led optimisation of distribution systems using data-driven insights and advanced digital tools for accurate order processing. Coordinated cross-functional teams in a collaborative environment to enhance operational efficiency.
- Improved order processing speed by implementing new digital solutions.
- Increased overall efficiency through effective team collaboration.

EDUCATION

Bachelor of Information Technology

Online

- Expected Graduate Date December 2026
- Software engineering and cloud systems: practiced backend logic and managed scalable cloud resources within virtualized environments.
- Agile development and secure coding: applied agile methodologies to the software lifecycle while ensuring data privacy and ethical standards in code deployment

SKILLS

Microsoft Office Suite

Azure

SQL

R

Python

Java

Git

C++

CI/CD