Sai Mahati Batchu

Tampa, FL | (+1) 813 810 1193 | mahati426@gmail.com | linkedin.com/in/saimahatibatchu

PROFESSIONAL SUMMARY

Finance and Artificial Intelligence student at USF Muma College of Business with experience in financial planning, wealth management, financial analysis, and data-driven business operations. Skilled in Excel-based analysis, financial research, client data management, and developing analytical tools and reporting systems. Seeking investment banking, corporate finance, FP&A, or financial analysis opportunities.

EDUCATION

University of South Florida, Muma College of Business **Tampa, FL**
B.S. in Finance | *B.S. in Artificial Intelligence and Business Analytics* | GPA: 3.6 *Expected May 2028*

PROFESSIONAL EXPERIENCE

Investment & Financial Planning Intern **Aug. 2026 – Present**
Platinum Financial Group – Tampa, FL

- Support financial planning, wealth management, investment, retirement, annuity, and tax planning activities through research, data analysis, and client support.
- Utilize Excel and Wealthbox CRM to organize client information, maintain records, perform financial calculations, and assist with reports and internal processes.
- Conduct independent financial analysis and develop internal tools and frameworks to support client management and firm decision-making.

Information Technology Operations Intern **Jun. 2026 – Present**
Vasavi Group NRI – Tampa, FL

- Analyzed the Adopt a Student process, which provides full education scholarships to 50+ students monthly, to identify opportunities for efficiency through AI-driven automation.
- Helped design and develop automated workflows using Node.js, MongoDB, APIs, and document-processing tools to streamline data collection and administrative processes.
- Translated operational requirements into technical solutions by mapping workflows, organizing data structures, researching tools and APIs, and collaborating on process improvements.

Executive Intern: PR, Partnerships & Sales **Jul. 2025 – Nov. 2025**
Edited Companies – Los Angeles, CA

- Executed targeted outreach to 100+ fashion and media brands, drafting personalized partnership and event invitation emails while organizing outreach efforts and tracking engagement metrics.
- Researched prospective collaborators and analyzed response patterns to support partnership development strategy.
- Managed 2 company Instagram accounts and growth initiatives while assisting in drafting pitch decks and sponsorship proposals used in client acquisition and partnerships.

Human Resources and Operations Intern **Jun. 2024 – Aug. 2024**
Matriosh – Tampa, FL

- Managed recruitment processes for 2 open roles, screening 100+ resumes and coordinating 30+ candidate interviews, supporting the onboarding of 5 new hires.
- Built and maintained operational tracking systems in Excel to monitor applicant flow, interview stages, and hiring progress.
- Assisted in improving internal workflows and administrative processes to enhance day-to-day operational efficiency.

LEADERSHIP

Hackathon Mentor & Team Lead **Jul. 2023 – May 2025**
Shooting Stars Foundation – Tampa, FL

- Mentored 150+ participants in the All-Girls Hackathon in project development and technical problem-solving.
- Contacted 50+ schools globally to expand participation and support outreach for the STEM-focused program.
- Led event logistics while supporting participants throughout the ideation, solution development, and presentation process.

SKILLS & CERTIFICATIONS

- **Finance**: Financial Analysis, Investment Research, Business Strategy, Data Management, Operational Reporting
- **Technical:** Microsoft Excel, Wealthbox CRM, Python, Node.js, MongoDB, APIs, Tableau, SQL
- **Certifications**: Microsoft Office Specialist: Word, Excel, PowerPoint
- **Interests**: Art, Pickleball, Volunteering, Photography, Tutoring, Fashion