Maeby Aleo

Boulder 80302, 7206685491, maebymarin@gmail.com

PROFILE

Rising senior at the University of Colorado Boulder with 6 years of experience in hospitality and academic support roles. Skilled in communication, critical thinking, and problem-solving, with an ability to work efficiently in high-pressure, fast-paced environments. Seeking to apply transferable skills of customer service, organization, and data management in a professional or administrative environment.

EMPLOYMENT HISTORY

Apr 2025 — Dec 2025

Server/Server Assistant, The Kitchen Restaurant Group — Boulder, CO

- Delivered attentive, high-quality service in a high-volume, fine-dining style restaurant, managing multiple responsibilities simultaneously.
- Communicated with team members to ensure accurate, timely service and smooth daily operations.
- Resolved guest concerns professionally, contributing to positive dining experiences.
- Supported team efficiency through food running, table maintenance, detail-oriented side work, and coordinating service flow during peak hours.
- Trained new hires on service standards and aided in creating a Server Assistant training manual.
- Recognized by management for reliability and strong performance.

May 2024 — Mar 2025

Server, Rocky Mountain Tap & Garden — Louisville, CO

- Provided attentive, friendly service in a busy full-service bar and restaurant while managing multiple tables, ensuring accuracy and efficiency.
- Took and served food and drink orders using knowledge of menu items and beverages.
- Collaborated with team members to ensure smooth service and a positive dining experience with minimal errors during peak service.

Aug 2024 — Dec 2024

Learning Assistant, University of Colorado — Boulder, CO

- Facilitated student understanding of scientific concepts through active engagement.
- Supported instructors by guiding students during hands-on astrophysical laboratory experiments.
- Encouraged collaborative problem-solving and critical thinking among students.
- Contributed to the development of a positive and inclusive learning environment.

EDUCATION

Aug 2023 — May 2027

Sociology, University of Colorado — Boulder, CO

Bachelor of Arts in Sociology with an emphasis on Criminology and a Minor in English

3.7 GPA

Jan 2026 — May 2026

Sociology and Criminology, University of Sussex — Brighton, UK

Attended a semester abroad to extend criminological perspective and knowledge beyond the United States legal system

SKILLS

- Microsoft Suite
- Google Suite
- Adobe Indesign
- Adaptability
- Time Management
- Strong Work Ethic
- Multitasking & Organization
- Attention to Detail

HOBBIES

Reading, Writing, Singing, Music, Snowboarding, Cooking & Baking