

KADIN NGUYEN

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SUMMARY

Analytical Mathematics major with experience in education, event logistics, and project management. Proven ability to solve complex problems through a Braven capstone challenge, where I led stakeholder communications and team alignment. Adept at managing structured environments and delivering results under tight deadlines.

EDUCATION

San Jose State University – *San Jose, CA*

Expected graduation: May 2028

Bachelors of Information Science & Data Analytics

- Honors: CSF Life Member Award, MESA Student of the Year Award
- Relevant coursework: Calculus 1-3, Linear Algebra, Disc. Mathematics

EXPERIENCE

Braven Student Ambassador Organization – *San Jose, CA*

January 2026 - Present

Student Ambassador Outreach Committee

- Supported campus outreach efforts by promoting Braven opportunities through student engagement and faculty member outreaches
- Helped track outreach efforts, participation, and follow-up needs to improve member engagement and re-engage inactive students.
- Collaborated with peers to support inclusive, accessible outreach aligned with Braven's mission and student success goals.

Capstone Challenge – *San Jose State University*

October 2025 - December 2025

Project Documenter

- Collaborated with a team to research, design, and present solutions to a real-world challenge offered by City Year
- Delivered a polished final presentation to stakeholders, demonstrating strong teamwork, communication, and problem-solving skills
- Ensured alignment across the project team by maintaining accurate records of decisions and progress over the course of 5 weeks, capturing detailed notes and sharing asynchronous updates with stakeholders
- Delivered concise project updates at the beginning of each meeting to improve clarity on deliverables and summarized key decisions and next steps at the end to ensure accountability and continuity

MPAS Program – *San Jose, CA*

September 2023 - February 2025

After School Youth Instructor

- Accelerated academic engagement for 25 students (grades 1–5) by running daily MLS (Math, Literature, Science) rotations, interactive mini-lessons, and “Fun Friday” projects
- Upheld a safe, structured classroom by setting clear routines, de-escalating conflicts, and coordinating behavior plans with site leads and supervisor
- Boosted community culture by co-leading an end-of-year praised dance performance with 30 students and providing calm, caring support during students' emotional moments

Lanny's Bridal – *San Jose, CA*

August 2022 - June 2023

Event Staff

- Coordinated venue setups, arranging 50–100 chairs, decorations, and equipment according to specified layout plans, ensuring readiness for each event.
- Supported over 10 events, managing hands-on setup and space organization to maintain strict event timelines and accommodate last-minute requests.

TECHNICAL SKILLS

- Productivity & Collaboration: Google Workspace, Zoom, Microsoft Office
- Creative & Media Tools: Social Media Content Creation
- Languages: English (Fluent), Vietnamese (Basics)