JUSTICE HUGHES
Cedar Valley, St. John's, Antigua
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OBJECTIVE:

To obtain a position in the business field where I can effectively apply my education, skills, and knowledge while continuing to grow professionally and contribute to the success of the organization.

EDUCATION:

Monroe University, Bronx, NY
Bachelor of Applied Science in Business Management, expected (12, 2026)
Minor: (Marketing)

Antigua State College, St. John's, Antigua
Associate of Applied Science in Business Administration (06, 2023)

Antigua Girls' High School
High School Diploma (06,2021)

EXPERIENCE:

ACB Caribbean, St. John's, Antigua (August 2025-Present)
Compliance Associate

- Conduct due diligence reviews for customers
- Conduct checks on new customers
- Review onboarding review
- Prepare Quarterly Compliance reports
- Monitoring of high-risk accounts

ACB Caribbean, St. John's, Antigua (August 2023-2025)
Customer Service Associate – Teller

- Conduct transactions for customers
- Maintain cash pan
- Balance cash at the end of the day
- Store cash pan properly according to rules and guidelines

VOLUNTEER ACTIVITIES:

- Old Road Wesleyan Holiness Church, Old Road, St. Mary's, Antigua (2024-Present)
  Teach the children of the community how to play the steel pan

LANGUAGE SKILLS:

- English – Fluently
- French- Partially

COMPUTER SKILLS:

• Proficient in Microsoft3 365