



JASMYNE GREENE

SUMMARY

Finance student graduating in December 2026 with a strong foundation in financial analysis and investments. Passed the FINRA Securities Industry Essentials (SIE) Exam. Analytical, detail-oriented, and recognized for strong communication, professionalism, and relationship-building skills.

CONTACT

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EDUCATION

2024 - December 2026

Francis Marion University

Bachelors of Administration

Finance, Collateral

Psychology and Sociology

2019 - 2022

Gaston College

Associates of Arts

SKILLS

- Financial Analysis
- Investment Research
- Microsoft Excel
- Portfolio Analysis
- Risk Analysis
- Communication
- Time Management

CLUBS AND VOLUNTEER WORK

- Member, Accounting and Finance club
- National Society of Leadership and Success
- Volunteer, Miracle League of Florence

EXPERIENCE

FRONT DESK ASSOCIATE

August 2025 - Present | Francis Marion University - Center for Academic Success and Advising

- Assist students, staff, and visitors and direct them to appropriate resources.
- Manage appointment scheduling to ensure efficient office operations.

HOSTESS/SERVER

January 2025 - August 2025 | Seminar Brewing

- Greet guests, manage seating, and ensure a welcoming and organized dining experience.
- Communicate menu items clearly while delivering food and beverages accurately.

REGISTERED BEHAVIOR THERAPIST

March 2024 - January 2025 | CELECTS Education

- Built strong, trust-based relationships with clients and families while maintaining professionalism and confidentiality.
- Managed detailed documentation and tracked client progress with accuracy and consistency.

PROJECTS

- Investment Performance & Risk Analysis | Excel
- Portfolio Optimization & Asset Allocation | Excel Solver
- Economic Indicators & U.S. Economic Outlook Analysis
- Financial Modeling & Forecasting | Excel
- Sector & Company Analysis