

Holly (Ioannou) Huhtala

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Education

Brigham Young University- Idaho

Bachelor of Science in Business Finance

Graduation Date: December 2026

Current GPA 3.5

Experience

Intern Public Relations Office May 2024 - August 2024

Church of Jesus Christ of Latter Day Saints Santa Monica, California

- Front desk support and executive assistant duties
- Assisted in planning events and communications with the consul generals of other countries and their associated embassies in the Southern California Area
- Training co-workers and volunteers in tasks and computer software including CRM and MS Office

Volunteer Teacher for GED February 2023 - December 2023

Global Connect Athens, Greece

- Taught American GED program with courses in all subjects including Science, U.S. History, Algebra, and English
- Interacted in an international student environment
- Individual tutoring and graduation planning

Cashier April 2022-October 2022

Chipotle Mexican Grill Inc. Woodland Hills, California

- Managed front-of-house operations
- Cash drawer/vault duties including openings, closings, and balancing via excel

Skills

- Microsoft Excel(Pivot Tables, Data Validation, VLOOKUP/XLOOKUP, Macros, Financial Modeling and more)
- eMoney Certification 2026: Financial Planning software
- *CRM/Salesforce.com*: updating, reporting, and contacting
- Marketing Principles Simternship 2025 and Social Media Simternship 2026
- Brackets and MySQLWorkbench
- Experienced in using Excel to analyze profitability, evaluate budget performance, and develop KPI-driven financial dashboards.