

HADIYYAH MUHAMMAD

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PROFESSIONAL SUMMARY

As a Biomedical Engineering student at Northern Illinois University, I am motivated by the opportunity to turn ideas into real-world solutions that make a difference. My background in healthcare, customer service, and engineering has taught me how to adapt, approach challenges from different perspectives, and work with people from different backgrounds. I understand that experience is built through opportunity, and I am ready to take that next step by learning from others, asking questions, and taking on responsibilities that push me to grow. I bring curiosity, determination, and a willingness to start wherever I am needed, with the goal of becoming someone a team can truly depend on.

TECHNICAL & TRANSFERABLE SKILLS

Engineering & Technical Skills: Data Entry & Documentation • Testing Operations & Protocol Compliance • Specimen Tracking • Inventory & Supply Tracking • Process Organization • Problem Solving • Microsoft Excel, Word & PowerPoint • Team Collaboration • Technical/Healthcare Terminology • Quality & Detail Focus • Time Management

EDUCATION

Northern Illinois University — DeKalb, IL | Bachelor of Engineering, Biomedical Engineering | Aug. 2022 – Present

PROFESSIONAL & ENGINEERING ORGANIZATIONS

Society of Women Engineers (SWE) • National Society of Black Engineers (NSBE)

RELEVANT ENGINEERING COURSEWORK

Materials Science • Engineering Graphics • Engineering Circuits • Mechanics of Materials • Engineering Mechanics • Probability & Statistics for Engineers • Engineering Economy • Biomechanics

RELEVANT EXPERIENCE

Chicago COVID Control — Chicago, IL

COVID Technician / Manager | Sept. 2021 – Feb. 2022

- Coordinated testing operations including event setup, patient data entry, specimen tracking, inventory, and logistics.
- Performed and oversaw PCR and rapid testing procedures while following required protocols and established procedures.
- Monitored medical-test and supply inventory and maintained organized work areas to support efficient operations.
- Collaborated with team members to keep testing activities organized, accurate, and efficient.

The Mosaic Group Inc. — Chicago, IL

Sales Representative | Apr. 2020 – Aug. 2023

- Conducted on-site consultations to identify requirements and recommend appropriate products.
- Prepared proposals containing product options, pricing, and installation timelines.
- Coordinated with manufacturers and supported customers through the delivery process, managing multiple details and timelines.
- Communicated technical/product information clearly and adapted recommendations to customer needs.

FlyOver Chicago — Chicago, IL

Ticket & Retail Employee | May 2025 – Present

- Work in a technology-driven, high-volume environment requiring attention to procedures, equipment, guest accessibility, and team communication.
- Process transactions accurately using POS systems and resolve customer issues professionally.
- Coordinate with team members during busy operating periods and maintain organized work areas.

Illinois Department of Disabilities — Chicago, IL

Personal Assistant | Sept. 2022 – June 2024

- Monitored routines, physical condition, intake and output, and exercise activities with careful attention to detail.
- Documented and communicated changes in client condition and progress to family members.
- Managed multiple responsibilities independently while maintaining professionalism and dependable service.

ADDITIONAL EXPERIENCE

Rainbow Retail Store — Chicago, IL

Sales Associate (Seasonal) | Aug. 2019 – July 2024

- Processed customer transactions and handled payments accurately using cash register/POS systems.
- Restocked shelves and displays and maintained organized, accessible merchandise areas.
- Assisted customers, answered questions, and collaborated with team members to meet store goals.

Events by Ingrid — Chicago, IL

Event Assistant (Seasonal) | May 2018 – June 2020

- Helped plan, set up, and execute corporate and private events.
- Handled client requests and supported event needs while resolving issues quickly.
- Worked as part of a team to provide organized, professional service during busy events.

HEALTHCARE TRAINING & PROGRAMS

- Basic Life Support (BLS) Certification.
- UIC Urban Health Program — Exposure to healthcare and community health.
- Medical Terminology — Coursework/training in medical terminology and healthcare-related language.
- Pharmacy Technician Training — Currently pursuing pharmacy technician licensure.

