

Bianca Javier

biancamikaelajavier@gmail.com | (669) 273-9755 | Sunnyvale, CA | [linkedin.com/in/biancamjavier](https://www.linkedin.com/in/biancamjavier)

EDUCATION

San Jose State University

August 2025 - May 2029

Bachelor of Science in Business Administration, Finance

San Jose, CA

- **GPA: 3.96/4.0;** Dean's Scholar
- **Relevant Coursework:** Financial Accounting, Managerial Accounting, Business Statistics, Economics

WORK EXPERIENCE

Ome J 2

August 2025 – Present

Front Line Crew Member

Saratoga, CA

- Serve 60-100 Customers per shift while delivering a positive and accommodating customer service experience
- Handle cash and card transactions totaling over \$2,500 per shift while ensuring accurate totals and payments
- Maintain high service quality and consistency during peak rush hours while following food safety standards
- Contribute to team success through collaborative teamwork and efficient communication in daily operations

LEADERSHIP

English Learning Ambassador Program

August 2023 – May 2025

Mentor

Sunnyvale, CA

- Mentored English learners to strengthen conversational skills and encourage language development
- Adapted personalized communication styles to support students with varying English proficiencies
- Recognized individual growth by providing positive feedback and celebrating students' achievements
- Judged the annual district-wide EL Speech Contest to encourage student confidence in public speaking

Filipino Culture Club - Homestead High School

August 2024 – May 2025

Treasurer

Cupertino, CA

- Managed the newly formed club's finances by setting budgets and tracking revenue from fundraising events
- Coordinated with club officers to plan and execute biweekly general meetings, socials, and collaborative events
- Organized fundraising events and monitored expenses to maintain profits within established budgets
- Generated \$150+ in profit across 3 fundraising events to promote the success of the club's first year operations

VOLUNTEER

Sunnyvale Little League, Challenger Division

May 2024 – May 2025

Volunteer

Sunnyvale, CA

- Supported players ages 6 to 13 with special needs through baseball games and team activities
- Assisted with game operations through field preparation, equipment organization, and post-game clean up
- Tailored communication and coaching approach to each player's individual needs and learning styles
- Created an inclusive, engaging, and supportive environment for all participants

SKILLS

- **Professional Development:** FP&A Foundations - LinkedIn Learning
- **Soft Skills:** Mentorship, Collaboration, Adaptability, Time Management, Customer Service
- **Language:** English, Tagalog