Amro Baniissa

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EDUCATION

Virginia Commonwealth University (VCU) Richmond, VA
Business Information Systems | GPA: 3.3 *Expected Spring 2028*
Relevant Coursework: Intro to Discrete Structures, Business Problem Solving & Analysis, Intro to IS Development Technologies, Business Information Systems

J. Sargeant Reynolds Community College Richmond, VA
Associate of Science in Business Administration | GPA: 3.4 *August 2024*

EXPERIENCE

Business Operations Manager January 2024 – Present
Family-Owned Businesses (Sunny Market, Golden Eagle Market, Barcelona Auto Shop) – Richmond, VA
- Manage day-to-day operations for two convenience stores and a leased automotive property.
- Handle inventory, purchasing, payroll, invoicing, and other administrative responsibilities.
- Serve as the point of contact for employees, vendors, and tenants to resolve operational issues.

Sales Representative June 2023 – January 2024
Metro by T-Mobile – Richmond, VA
- Advised customers on phones, service plans, and accessories, matching options to their needs and budgets.
- Processed sales, payments, account changes, and device activations using company systems.
- Troubleshot basic device and account issues to resolve customer problems.

Retail Sales Associate January 2022 – June 2023
Dick's Sporting Goods – Short Pump, VA
- Helped customers in the footwear department choose products through sizing and fit recommendations.
- Supported multiple departments by operating the register, processing transactions, restocking, and assisting with daily store operations.

PROJECTS

Microbrewery Startup Financing Analysis – *Project Leader* May 2026
- Led a team by assigning responsibilities, tracking progress, and making sure all members completed work on time.
- Built a 10-year Excel model of startup costs, projected profits, and investment returns for a microbrewery.
- Applied Excel Solver to optimize production and revenue within production constraints.
- Presented financial findings to support an investment decision.

ACTIVITIES & LEADERSHIP

Treasurer, Arab Student Union, VCU – Richmond, VA January 2026 – Present
Member, Lebanese Student Association, VCU – Richmond, VA August 2026 – Present
Team Captain, Mills E. Godwin High School Lacrosse – Henrico, VA September 2020 – June 2024

SKILLS

Technical: Excel (including Solver), SQL (Basic), HTML, Programming Fundamentals
Business: Business Operations, Inventory Management, Payroll, Project Management
Languages: English & Arabic (Bilingual)