Alexa Gonzalez Tamayo

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SUMMARY

Dual degree student in Law and International Relations at IE University, with experience in leadership, public speaking, and client-facing roles. Native English and Spanish speaker who communicates effectively across cultures, from directing a theatre program and meeting with city officials to managing customer relations. Seeking an externship to apply legal and international relations training in practice.

EDUCATION

IE University Segovia, Spain
Dual Degree in Law & International Relations (5-year program) Expected 2030

- Relevant coursework: Constitutional Law, Introduction to Private Law, Legal Thought, European Legal History, AI, Law and Society, Introduction to Political Science, History of International Relations, Contemporary Global Issues, Microeconomics, Macroeconomics, Ethics and Values

Coral Reef Senior High School Miami, Florida
High School Diploma, Musical Theatre Graduated 2025

- AP Scholar with Honor, 2024 and 2025

INTERNSHIPS AND WORK EXPERIENCE

Syrus Digital Remote
Customer Relationship Manager (CRM) 2025 – 2026

- Led the customer relations function, managing incoming client calls with professionalism and care
- Coordinated and facilitated client meetings, keeping schedules and communication organized
- Arranged and scheduled contractor meetings to support smooth project coordination

Sushi Sake Miami, Florida
Hostess Jun 2025 – Mar 2026

- Provided front-of-house customer service in a fast-paced, on-site environment
- Handled multiple large-party reservations while managing guest flow and seating
- Trained 2 hostesses
- Organized and reviewed menu changes

Holocaust Impact Theatre Miami, Florida
Intern and Director (Leadership Position) Nov 2022 – May 2025

- Led and managed a team of fellow interns across productions and outreach
- Researched and wrote original plays on Holocaust history and remembrance
- Delivered public interviews for television to represent the organization and its mission
- Met with city politicians to discuss the program's community impact
- Communicated across cultures and generations in a public education setting

CO-CURRICULAR AND EXTRACURRICULAR ACTIVITIES

IE Debate Trainings Segovia, Spain
Participant 2026

Coral Reef Senior High School Student Government Miami, Florida
Director of Marketing, Theatre Division

SKILLS AND INTERESTS

Languages: English (native), Spanish (native), French (intermediate), Portuguese (limited working proficiency)
Hard Skills: Legal research, research and writing, playwriting, marketing, business organization
Soft Skills: Public speaking, cross-cultural communication, team leadership and management, customer service management, media interviews